Fidelity Checklist for Alterations to Physical Environment

Who will be responsible for collecting needed information?

How will needed information be collected (observation, surveys, interviews, etc.)?

How often or when will it be collected?

How/when will this checklist be shared back with the coalition/subcommittee?

Is there an additional fidelity checklist available for use? Yes/No

If yes, how will you plan to utilize it? If not, why have you chosen not to use it?

What evaluation data are being collected for this strategy (for example documented policy change)?

List the population of focus, dosage and frequency:

List the core components of this environmental strategy:

What training/skills are required to implement this strategy with fidelity (ex: any training offered, environmental strategy skills, etc.)?

Provide a brief overview of strategy implementation:

Please list any approved strategy adaptations (as approved by the process outlined by Iowa HHS in the Evidence-Based Practice Waiver & Adaptation Request section at the beginning of this guide).

The Following Components were Addressed:	Yes or No	Reason or Additional Information
Coalition/subcommittee members and stakeholders were/are involved in strategy selection and implementation.		
The population of focus (if applicable), were/are involved in strategy selection and implementation.		
Facilitators and stakeholders have appropriate skills and training to implement the strategy with fidelity.		
Materials were provided to stakeholders, as appropriate.		
Strategy is being delivered with planned dosage and frequency.		
Core components were all delivered as planned.		
Adaptations were made/implemented as approved and planned (if applicable).		
Action plan steps are carried out as planned (consider location, timeframe, persons responsible, etc.).		
Capacity plan is being implemented as planned.		
Media advocacy plan is being implemented as planned.		
Additional components are being implemented as planned.		
Evaluation of the program was discussed at the beginning of strategy selection. All parties involved understand and agree to the Iowa HHS approved survey administration process, if applicable.		
Information gathered from this checklist was continually discussed and used for evaluation.		
Evaluation data was collected as planned.		
List what actions are happening to build sustainability for this strategy. This may include ways capacity is being built, identification of core components, identifying stakeholders that can sustain core components and other sustainability work.		